

**In Attendance via ZOOM:** Melissa Baird, Rebecca Bayda, Tammy Dionne, Sam Dunlop, Carol Lamb, Ernie Milward, Tamara Nunes, John Seminoff, Lorraine Stayberg, Scott Tremblay, Marcus Toneatto and Bev Young

**Meeting called to order:** 3:02pm

### 1. Adopt the agenda

**Motion** to adopt the agenda as presented

Moved: **Tamara N.**      Seconded: **Carol L.**      **All in Favour/Carried**

### 2. Review the minutes of February 1, 2022

**Motion:** To accept the minutes of the February 1, 2022 meeting.

Moved: **Tamara N.**      Seconded: **Lorraine S.**      **All in Favour/Carried**

### 3. Business arising from the minutes:

#### **Moving a PD day out of the summer and into the calendar-update**

- Tamara talked with the Pro-D chair in Penticton and they are not having one big day as they have in the past, they are doing 3 smaller days throughout the year
- so it is **not** feasible to move a day, since there were mixed opinions from teachers and most of those in favour wanted it to align with Penticton's main day (which will not be occurring)
- teachers can use pro-d funds to take a day off and join in any of the days if they wish

#### **Moving forward with February Zone Day for next year- Feb. 17**

- Feb. Zone day is being planned on Feb. 17 (Friday of the Family Day long weekend) and as of now looks like it will be in person
- more information will become available in the fall, after all of the Pro-D chairs meet

### 4. Financials

- Ernie presented account summary on behalf of Sylvia
- due to a large number of new hires after September, we have overspent, by \$118.62, what was originally allocated so another contingency account will be found to cover this cost
- we may want to look at increasing the amount for new hire allocations
- **Reminder:** all professional development expense claims for this year need to be submitted by the end of May

**Motion:** To accept Sylvia's Financial Report as given by Ernie

Moved: **Ernie M.**

Seconded: **Tamara N.**

**All in Favour/Carried**

## **5. New Business**

### **Spending Pro D funds while on medical leave (or any leave)**

- after some discussion it was decided that while on a medical leave, the Pro D committee will consider everyone on a case-by-case situation as there are some instances, such as gradual return to work plans, which may allow for some spending of Pro D money for various reasons
- depending on the type of medical leave, it may make sense for some to be continuing with course work
- Ernie, Tamara and a board member will meet and discuss adding something about this to the policies and to outline some situations that can be preapproved (i.e. allowing someone to access funds for coursework if they were already working on their master's degree)

### **District Day-work from home (want an answer before we get this question)**

- it was decided that for this District Day teachers either need to be in attendance or working on an alternate plan in a district building
- we will wait and see what the October and February conferences look like before deciding whether teachers will be permitted to work from home (there had been some previous talk that conferences may continue to offer online opportunities as the attendance rates were higher)
- Tamara will include this in the information going out on May 31.

## **6. Discussion/Action:**

### **Summer Day Update**

**Motion:** District committee will pay for lunch and snacks on the August 31 District Pro D day

Moved: **Tamara N.**

Seconded: **Carol L.**

**All in Favour/Carried**

- see email from Marcus regarding the District Day
- Monique Grey Smith will be doing a keynote speech in the morning as well as offering a session as one of the options for the breakout session after the coffee break
- Map of the day:
  1. Keynote
  2. Break
  3. Breakout session 1
  4. Lunch (provided)
  5. Breakout session 2
- Note:** there will be three options that will last for both breakout sessions (the rest of the day after the keynote). These will involve taking a bus to various locations and participants will bring a bag lunch.

- there will be options for all age groups
- information will be emailed out and teachers need to be encouraged to choose their sessions right away as it will be first come, first serve (some sessions will have a cap on the number of participants)
- Teachers will be given first opportunity then on June 10, others and out of district people will be given the opportunity to join for a fee of \$100
- this money will be used to help pay for some of the other Pro D opportunities in October and February
- Tuesday, August 30- all schools holding their School Plan Day on this date
- Wednesday, August 31- District Indigenous-Focused day
- Thursday, September 1 and Friday, September 2 there will be some district offerings (Jenny will be doing a 2-day certification program and Heather Rose is looking at doing a workshop with school special education teams)

### **Learning Series for Next Year**

- After a few years of participating with SD 67 in the Leyton Schnellert learning series it has been decided that it is time to go out on our own
- there will be some offerings for early career teachers as well as those with more experience

## **7. Information**

### **May 31 deadline for Appendix 2 (Expense forms)**

- remind teachers to submit expenses by the end of May

### **Reminder re submitting forms AFTER course/conference, not before**

- teachers cannot submit an expense form until a course or conference has started

### **Remind people to cash cheques**

- remind teachers to cash Pro D cheques as there have been instances of them being cashed late (bank has allowed it, but it creates a bit of a headache for balancing the books)

### **Appendix 6 forms- hand out in June, due Sept. 30**

- Tamara will send out a new form, which will no longer have the dates for the specific year, as it will mean a new one does not have to be created each year
- Pro D reps should hand these out in June for people to start planning their professional development

## **8. Q & A**

- A concern was raised that some people may find it difficult to have to wait for reimbursement for Pro D done in the summer
- possible motion in future regarding this

Please let Tamara know if you plan to stay on as a school Pro-D rep next year  
 Tamara is letting her name stand as District Pro D Chair

## **9. Adjournment: 3:53**