

**In Attendance via ZOOM:** Melissa Baird, Rebecca Bayda, Sam Dunlop, Carol Lamb, Ernie Milward, Tamara Nunes, Amanda Palmer, Sylvia Slater, Jen Seminoff, Lorraine Stayberg, Naomi Szabo, Scott Tremblay, Marcus Toneatto and Bev Young

**Meeting called to order:** 3:12pm

1. Adopt the agenda

**Motion** to adopt the agenda as presented

Moved: **Tamara N.**

Seconded: **Sylvia S.**

**All in Favour/Carried**

2. Review the minutes of June 16, 2020

**Motion:** To accept the minutes of the June 16<sup>th</sup> meeting.

Moved: **Tamara N.**

Seconded: **Jen S.**

**All in Favour/Carried**

3. Business arising from the minutes.

**\*Teacher Tuesdays:**

-discussion on where to hold them:

- At schools is ok as long as people are distanced and wear masks when entering and moving through the building
- Annex can also be booked
- SOSTU office can hold 4-5 people with distancing
- Sessions could also be offered through Zoom

-Tamara will send out an email inviting ideas that people are willing to offer for sessions and will include a choice for the presenter to offer session in person or virtually

**\*October and February PD Days**

-Many PSAs are offering virtual conferences on October 23

-As always, please let Tamara know if there are opportunities in your school that could be offered to other teachers within district and she will email them out

-February 12 is typically our zone day but it is expected that people will be staying within district this year

-This Feb. day has also been designated as our district indigenous PD day and the district will be offering workshop opportunities with this focus

**\*Other Pro D Opportunities**

- POPEY has a series of virtual workshops that could be used to satisfy personal plan hours (Tamara will email the information to PD reps to send out to the primary teachers)
- Heather Rose will be offering EASE training and Tamara will send an email about that
- Marcus mentioned a possibility of offering more Assessment sessions with Myron (after school series that could also be used as personal plan hours)

4. New Business:

**\*Leftover Remedy Minutes**

- usually these are dispersed, but this year they are being carried over, due to Covid-19
- the minutes left by two people, no longer employed by the district, are being turned into money

**\*Purchase of Hardware with Pro D Funds**

**Motion:** To allow purchase of hardware with Pro D funds

Moved: **Tamara N.**

Seconded: **Jen S.**

- After more discussion around pros and cons:

**Motion:** To table this motion until next meeting

Moved: **Tamara N.**

Seconded: **Lorraine S.**

**All in Favour/Carried**

**Discussion/ Action:**

**\*Financials** –Sylvia S.

- there is enough money (with investments) to cover all accounts if every teacher were to use all their funds
- we agreed to increase the contingency fund last year to 3 %
- teachers are not spending as much on conferences, due to Covid, but it is expected that once they can, they will want to go away to workshops again
- many teachers have asked that the idea of increasing the cap on accounts be brought to the district committee
- Bev will look into her previous district and Tamara will look into Penticton, regarding how the “general pot” for Pro D works (is it generated by head count or a percentage)?

**Motion:** To increase the cap on individual Pro D accounts from \$2000 to \$2500

Moved: **Sylvia S.**

Seconded: **Carol L.**

**All in Favour/ Carried**

## **Information**

### **\*Reminder Regarding submitting expense claims**

- teachers cannot apply for funds from previous year(s)
- claims for this year are from June 2020 (since no submissions were accepted after May 31) to the end of May 2021
- name of the teacher and the amount for the claim, must be visible on the credit card statement

### **\*Review of what those who are hired after our summer days must do to satisfy PD requirements**

- have until Feb. 28 to make up the personal plan days (these must be done outside of their work timetable)
- cannot make up the two summer days (District Day and School Plan Day) at any other time other than the second week of spring break

### **\*Appendix 6 reminder**

- teachers should be submitting completed plans by the end of this month

### **\*School Pro D Accounts**

- Tamara will send out updated accounts to each school
- please check that the names listed are correct and that no one is missing

## **5. Q & A**

**Q-** Do people need to submit receipts as proof of attendance at October online conferences, if they are not claiming expenses?

**A-** no because we do not ask for this at any other time  
-receipts only needed if expenses are being claimed

**Q-** What are the options for teachers, who may be retiring this year, that are having a hard time spending their Pro-D funds?

**A-** resources and software that fit the guidelines in section L (Tamara will include this in the email with the updated school PD accounts)

**Meeting Adjourned: 4:25 pm**

**Next Meeting:** TBA (November)